



Wedding Officiants & Event Management

## Skinner Chapel Just Married Elopement Reservation Form

Rich Events mailing address: Belmont Mansion, Suite 101 · 1900 Belmont Boulevard · Nashville, TN 37212  
Skinner Chapel at Scarritt Bennett Center: 1031 18<sup>th</sup> Avenue South · Nashville, TN 37212 · Scarritt Bennett Center Parking Lot A  
Business Cell 615.305.2021 | Fax: 615.346.0157 | Web: [www.RichEvents.org/skinner-chapel](http://www.RichEvents.org/skinner-chapel) | Email: [brandon@richevents.org](mailto:brandon@richevents.org)  
Rev. Brandon Rich, Owner/Director of Weddings & Rentals of Rich Events

Requested Ceremony Date: \_\_\_\_\_ Requested Arrival Time: \_\_\_\_\_ Arrival time is subject to approval by Rich Events. The couple must arrive together and dressed, with rings and TN marriage license, ready to start the ceremony immediately upon arrival

*Please complete the information below about the couple eloping.*

Please select \_\_\_Bride or \_\_\_Groom

Please select \_\_\_Bride or \_\_\_Groom

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Please select one of the following options: \_\_\_ Christian Ceremony or \_\_\_ Nonreligious Ceremony

### Terms and Conditions of the Skinner Chapel Just Married Elopement

- The fee is \$150.00 and must be paid in full upon booking and is **nonrefundable**. Once the date and time have been approved by Rich Events, the client will be issued a PayPal invoice to pay the fee with credit card or debit card online. Phone payments to Rich Events with credit or debit card are also possible. No cash or check payments will be accepted. **Bookings will not be accepted more than 60 days in advance. No exceptions.**
- Just Married Elopements at Skinner Chapel are booked by reservation only. Absolutely no walk-ins can be accepted due to scheduling issues with Scarritt Bennett Center and Rich Events. All bookings are processed and payment accepted exclusively by Rich Events. Bookings will not be completed until this form is received, reviewed and approved by Rich Events after determining availability of both staff and venue, and after full payment is collected.
- This is a simple, private, legal ceremony (either Christian or nonreligious) inside Skinner Chapel with Rich Events officiant signature on the Tennessee Marriage License. This is not a public ceremony. **No witnesses or guests are permitted.** This package is intended for couples whose only need is to be legally married in the simplest, quickest manner possible. No decorations or music are permitted. Couples who want more time or guests or other options should book the Getaway Elopement or the Friends & Family Elopement. **The total time for the booking is 15 minutes.**
- The couple must have their valid Tennessee Marriage License in hand upon arrival.** Out-of-state marriage licenses are not permitted. Renewals of vows or commitment ceremonies are not permitted in this package. This package is for legal wedding ceremonies only. A Marriage License may be obtained in any county in Tennessee. For details on the Davidson County Clerk in Nashville, visit <http://www.nashvilleclerk.com/living/marriage-license/>. Couples who fail to bring their Tennessee Marriage License paperwork with them may still have a ceremony but must schedule an appointment for Rev. Rich to sign their paperwork and pay a reschedule fee of \$75.00.
- Professional photography/videography for the Just Married Elopement is restricted to [Dak Alley Productions](http://www.dakalley.com) 615.600.2387 [DakAlley@yahoo.com](mailto:DakAlley@yahoo.com) and [ElopermentsNashville@gmail.com](mailto:ElopermentsNashville@gmail.com). No other professional photographers/videographers are allowed. **The cost of photo/video is separate from the Rich Events fee and is set by each approved photo/video company.** Contact each vendor for availability & cost information. Please note that outdoor photography on the campus of Scarritt Bennett Center is possible but restricted to specific areas of the campus due to the number of events and other weddings on the campus. Photos may **not** be taken in front of or beside Wightman Chapel or along 19<sup>th</sup> Avenue South. The Rich Events officiant will supervise all photography and direct the vendors and couple to allowed outdoor staging areas of the Scarritt Bennett Campus.
- Rich Events and Scarritt Bennett Center often book multiple ceremonies and other events per day, therefore couples may not arrive prior to the approved/scheduled arrival time. Anyone arriving early may be prohibited from entering the chapel. **Ceremonies will not be delayed or extended due to late arrivals. It is the couple's responsibility to insure that they arrive and depart in accordance with their scheduled booking.** Bookings begin and end in accordance with the approved reservation time. The booking does not begin when you arrive; it begins at the approved arrival time and ends after 15 minutes. You risk forfeiting the booking if you do not arrive in a timely manner. **Note: Rich Events reserves the right to cancel a booking due to winter or other weather conditions that would make it impossible or unsafe to proceed. No refunds are ever provided. Keep this in mind if scheduling in winter.**
- Rich Events is in charge of elopements at Skinner Chapel and the officiant-in-charge will enforce all Rich Events/Scarritt Bennett Center rules and regulations. Couples may not bring their own officiant, professional photographer/videographer or coordinator. Signature below indicates acceptance of all terms and conditions of the Skinner Chapel Just Married Elopement Package. The provisions of this contract are applicable through December 31, 2018.

Client Signature \_\_\_\_\_

Date \_\_\_\_\_

Rich Events Signature \_\_\_\_\_

Date \_\_\_\_\_

# Rich Events

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## Vendors and Key Information for Elopements

Mailing Address: 1900 Belmont Boulevard · Nashville, TN 37212 |  
Skinner Chapel Address: 1008 19<sup>th</sup> Avenue South · Nashville, TN 37212  
Cell/Text: 615.305.2021 · Fax: 615.346.0157  
Email: [brandon@richevents.org](mailto:brandon@richevents.org) Web: [www.RichEvents.org](http://www.RichEvents.org)

Rev. Brandon Rich, Owner/Director of Weddings & Rentals of Rich Events

### Approved Photographers/Videographers

Dak Alley Productions Photos   Video Dak Alley, owner 615.506.5739 <a href="mailto:DakAlley@yahoo.com">DakAlley@yahoo.com</a> <a href="http://www.DakAlley.com">www.DakAlley.com</a>	Elopements of Nashville Photos Michael & Michele Blair 615.448.8407 <a href="mailto:ElopementsNashville@gmail.com">ElopementsNashville@gmail.com</a> <a href="https://www.elopementsnashville.com">https://www.elopementsnashville.com</a>
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### Recommended Hotel Accommodations

Hilton Garden Inn/Home 2 Suites 1715 Broadway Avenue Nashville, TN 37203 615.369.5900 (Music Row Area) <a href="http://NashvilleVanderbilt.hgi.com">NashvilleVanderbilt.hgi.com</a>	Gaylord Opryland Resort (Airport) 2800 Opryland Drive Nashville, TN 37214 615.871.6848 <a href="http://www.gaylordhotels.com/opryland">www.gaylordhotels.com/opryland</a>	DoubleTree Hotel by Hilton (Downtown) 315 4 <sup>th</sup> Avenue North Nashville, TN 37219 <a href="http://Nashville.DoubleTree.com">Nashville.DoubleTree.com</a> 615.747.4822
Comfort Inn (Downtown/Music Row) 1501 Demonbreun Street Nashville, TN 37203 615.255.9977 <a href="http://www.ComfortInn.com">www.ComfortInn.com</a>	The Hermitage Hotel (Downtown) <i>Tennessee's only 5 Star Hotel</i> 231 6 <sup>th</sup> Avenue North Nashville, TN 37219 615.244.3121 <a href="http://www.TheHermitageHotel.com">www.TheHermitageHotel.com</a>	Omni Nashville Hotel (Downtown/SoBro District) 250 Fifth Avenue South Nashville, TN 37203 888-444-OMNI <a href="http://www.OmniHotels.com/hotels/nashville">www.OmniHotels.com/hotels/nashville</a>



Looking for a rideshare option? Try [Lyft](#) by visiting the iPhone App Store or Google Play on Android.

### Marriage License Information

Couples getting married in Tennessee must have a marriage license obtained in a Tennessee county within 30 days of the wedding. Couples must have their marriage license in hand before arriving for their ceremony. Be sure to check with the clerk's office that you plan to visit to be sure that they are not scheduled to be closed for a holiday or for some other reason. You can obtain the license in any of Tennessee's 95 counties but the following two county clerks offices are the ones that most frequently serve couples in the Nashville, TN area. You cannot be legally married if you have not obtained a marriage license in Tennessee before the wedding. Tennessee marriage licenses expire after 30 days; so do not obtain the license too early. Any ceremony conducted in the absence of a valid marriage license is not legally binding and is considered a commitment ceremony. A marriage license cannot be backdated using the date of a non-binding ceremony performed in the absence of a marriage license.

Davidson County Clerk 700 2 <sup>nd</sup> Avenue South, Suite 101 Nashville, TN 37210 615.862.6050 Monday through Friday, 8AM to 4:30 PM <a href="http://nashvilleclerk.com/living/marriage-license/">nashvilleclerk.com/living/marriage-license/</a>	Cheatham County Clerk 264 South Main Street, Suite 108 Ashland City, TN 37015 615.792.5179 Monday through Friday, 7:30 AM to 4:00 PM; Saturday 8:00 AM to 12:00 Noon <a href="http://cheathamcountyttn.gov/government/county_clerk/">cheathamcountyttn.gov/government/county_clerk/</a>
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**\*Be sure to check with the County Clerk to be sure that they will not be closed on the day that you plan to get your license.**